

**Wisconsin Perfusion Society  
Business Meeting Minutes  
Saturday, April 4, 2009  
Kalahari, Wisconsin Dells**

**1. Call to Order**

The meeting was called to order by Michael Gough at 3:35 pm.

**2. Approval of Board Meeting Minutes (January 24, 2009)**

The January 24, 2009 board meeting minutes were approved by a motion from Michael Gough, second from Eric Rauch, and a vote from the board and members.

**3. Treasurer's Report (Scott Brown)**

- a. See attachments.
- b. Scott reported on the Budget for 2009, Scholarship Fund Summary, and Wisconsin Perfusion Society's 16<sup>th</sup> Annual Spring Educational Meeting Budget.
- c. Scott noted that the meeting costs at Kalahari increased compared to last year. The meeting was 8% higher than last year, mostly due to the increase in cost of the meals.
- d. The Treasurer's Report was approved by a motion from Michael Gough, second from Suzanne Keuler, and a vote from the board and members.

**4. Committee & Ad Hoc Assignee Reports**

**a. Membership Committee (Anna Young)**

- i. The following was reported by Anna:

## 2009 Membership

| Class           | Membership & Meeting | Membership Only |
|-----------------|----------------------|-----------------|
| Class A         | 52                   | 8               |
| Class A/R       | 4                    | 2               |
| Class C/P       | 67                   | 2               |
| Class C/O       | 3                    | 0               |
| Class B         | 20                   | 0               |
| <b>Subtotal</b> | 146                  | 11              |
| Dinner Guests   | 7                    | n/a             |
| Vendors         | 46                   | n/a             |
| <b>Total</b>    | 199                  | 12              |

## Payment Options

|                      | Checks | Paypal | Cash |
|----------------------|--------|--------|------|
| Membership Only      | 10     | 1      | 1    |
| Membership & Meeting | 57*    | 84     | 5    |
| Meeting & Guest      | 3      | 2      | 2    |

\* Includes 2 Class A members have not paid (Brandt & Horvath).

## Monies Collected

|                      | Checks/Cash       | Paypal            | Paypal Fees     | Subtotal          |
|----------------------|-------------------|-------------------|-----------------|-------------------|
| Membership Only      | \$150.00*         | \$9.41            | \$0.59          | \$160.00          |
| Membership & Meeting | \$4,260.00        | \$4,955.70        | \$174.30        | \$9,390.00        |
| Guests               | \$140.00          | \$53.78           | \$2.22          | \$196.00          |
| <b>TOTAL</b>         | <b>\$4,550.00</b> | <b>\$5,018.89</b> | <b>\$177.11</b> | <b>\$9,746.00</b> |

\* one member paid \$50.00 for membership dues – will deposit extra \$40 to scholarship fund.

**b. Awards Committee (Kevin Ireland)**

- i. Kevin discussed the appropriate time to award the 25-year service award plaque when the member is unable to attend that given year. It was discussed whether it should be awarded the following year or delivered via mail or coworker. Paul Lynde suggested notifying people prior to the meeting that it would be awarded that year. Suzanne Keuler suggested mailing the plaque to those who could not attend. Kevin will draw up a set of rules regarding this matter and present them to the board at the next board meeting.

**c. Education Committee**

- i. Jim Bobby was absent.
- ii. Michael Gough informed the members that the 2010 meeting program directors' will be Sean Geary and Shawn Mergen from Wausau.
- iii. It was asked whether the meeting venue is decided by the program directors or by the board. Michael Gough said that the decision is made by that year's program directors.
- iv. Jim Bobby mentioned that the 2010 program directors were discussing having the meeting in Wausau at a ski resort earlier in the year.
- v. Scott Brown will share the cost breakdown to the new program directors.
- vi. Kevin Ireland mentioned that it is important to maintain the CEUs earned around 15.
- vii. Suzanne Keuler suggested trying a different resort at the Dells, such as The Wilderness.
- viii. Eric Rauch mentioned that the dates need to be picked in advance and that dates are limited already for next year.
- ix. Michael Gough motioned to move the member donated \$40 from the general account to the scholarship account, Scott Brown seconded, and the board and members voted yes.

**d. Nomination/Election Committee (Michael Gough)**

- i. The results of the 2009 election were the following:
  - a) Vice President: Eric Rauch (25 votes)
  - b) Secretary: Suzanne Keuler (25 votes)
  - c) Board Member at Large: Jeff Grunberger (25 votes)
- ii. The number of ballots cast in:
  - a) 2001: 27
  - b) 2002: 43
  - c) 2003: 46
  - d) 2005: 37
  - e) 2006: 34
  - f) 2007: 23

- g) 2008: 23
- h) 2009: 25

**e. Scholarship Committee (Nicole Michaud)**

- i. Nicole was absent but sent a memo to Scott. There were 4 scholarships of high quality rewarded this year. Nicole would like to publish the essays with AmSECT, with the permission from the students, AmSECT, and the board. It was agreed that this matter did not require a vote from the board. The decision is up to the students and AmSECT.

**f. Government Relations Committee (Michael Gough)**

- i. Dave Hellenbrand reported that our Wisconsin perfusion licensing fee is increasing from \$56 to \$170 biennially.

**g. Manufacturer Liaison (Marianne Pilger)**

- i. Marianne reported that 19 vendors, including 2 new vendors, attended this year's meeting.

**h. Webmaster (Matthew Hietpas)**

- i. Matthew was absent, however Scott Brown reported that \$205.00 was spent this year on a new software package for the website.
- ii. Michael Gough will execute the polling of WPS members in order to solicit feedback regarding desired updates. He will also inquire about fees that will be necessary to improve the website.

**The meeting was adjourned by a motion from Michael Gough and second from Eric Rauch at 4:05 pm.**